St. Ursula Girls' High School & Junior College, Nagpur
FINAL EXAMINATION 2020
Class : IX (A, B, C, D, E, F)

Time : 1 Hrs.

Subject : Computer

Marks : 50

Q.l Fill in the blanks:- (6)

1. Computer _____ is a programme with ability to reproduce itself.

2. Excel helps you to create _____ in two or three dimensions based on data.

3. To count the number_____ function is used.

4. Name of some Viruses are _____, _____ .

5. _____ displays the sum of selected cell.

6. _____ indicates location of cell in worksheet.

Q.2 Match the pair:- (6)

(A)	(B)
1. Doughnut	a) Returns true if value is number
2. Degrees	b) use to format date & time
3. Date	c) AC
4. Parenthesis	d) type of chart
5. Is Number	e) Affect order of operation
6. Copy	f) Converts radians to degree

Q.3 Match the Shortcut Command :- (6)

(A)	(B)
1. Cut Selection	a) ^U
2. Undo last action	b) ^I
3. Display print command	c) ^B
4. Apply/ Remove bold	d) ^Z
5. Apply/Remove underline	e) ^P
6. Apply/Remove italic	f) ^X

Q.4 Write the name of the Symbols:- (6)

1.   +

2.   -

3.   *

4.   /

5.   %

6.   ^

Q.5   Write Answer in Short :-   **(12)**

    1.   What is the meaning of # name ?

    2.   What is Auto fill option?

    3.   What is Sorting data ?

    4.   Explain why date function is used?

    5.   What is the meaning of # num?

    6.   What is the meaning of #Value?

Q.6 Write Answer in Brief   **(10)**

    1.   What is the use of Protect Sheet?

    2.   What is Virus? Write any two Characteristics of Virus?

Q. 7 Draw a diagram of the following :-   **(4)**

    1)   Floppy Disk

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